**T.C.**

**KİLİS 7 ARALIK UNIVERSITY**

**FACULTY OF ECONOMICS AND ADMINISTRATIVE SCIENCES**

**MAKE-UP EXAM APPLICATION FORM**

**Date:** ….. / ….. / 20….

 **TO THE HEAD OF DEPARTMENT OF …………………………………………**

In the 20…- 20… Education Year **( ) Fall ( ) Spring** semester because of my excuse of ……………………………………………………………………………………………………………………………………………………………………… I could not take some of my exams which are listed below. Therefore, I would like to take these exams. Kindly submitted for necessary action.

 **Signature**

**Name-Surname :**

**Department/Program :**

**Student Number :**

**Class :**

**Telephone :**

**Address :**

**DATE TIME COURSE CODE/TITLE CORRESPONDING LECTURER**

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**Annex:** Documents of prof of the excuse